

# **BY-LAWS OF THE TIPTON COUNTY REPUBLICAN PARTY OF THE STATE OF TENNESSEE**

## **Article I**

### Name and Purpose

Section 1. This organization shall be known as the Tipton County Republican Party and may at times be referred to as the "TCRP".

Section 2. The purposes of the TCRP include, but are not limited to the following:

- A. Electing Republican candidates to office on the national, state, and local levels.
- B. Recruiting Republican candidates to run for office.
- C. Assisting the Tennessee Republican Party and the Republican National Committee.
- D. Recruiting membership in the Republican Party at all levels.
- E. Promoting public awareness of the Republican position on public issues and fostering good citizenship in general.
- F. Increasing the effectiveness of our members in the cause of good government through active political participation.
- G. Raising funds for Republican election campaigns and to promote Republican ideals.

## **Article II**

### County Executive Committee

Section 1. The affairs of the County party shall be governed by the County Executive Committee in accordance with the by-laws of the Tennessee Republican Party and the by-laws contained herein.

Section 2. The County Executive Committee shall consist of: Chair, Vice-Chair (shall be opposite sex from chair), Secretary, Assistant Secretary, Treasurer, Vice-Treasurer, Chief Events Coordinator, Contact coordinator, immediate Past Chair, all State Executive Committee members representing the county, Chairs of Republican Women's Associations and Chairs of Young Republican organizations.

Section 2a. The Vice-Chair and the Vice-Treasurer will automatically assume the duties of the Chair and Treasurer, respectively, in their absence.

Section 3. Neither the Executive Committee as a body, nor the County Chair shall any Republican candidate in a contested primary election for local, state or national elections.

Section 3a. Section 3 shall not apply to a chair in any primary election in which the chair, his/her spouse, or his/her immediate family member is a candidate.

### **Article III**

#### **Election of Officers**

Section 1. Election of officers to the County Executive Committee shall be made in accordance with State By-laws. (Copies are available from the County Chair or State Executive Committee members). Generally, officers are elected at county re-organizations held between January 1 and March 31 of each odd-numbered year. In the event of the death, resignation of, or a move out of the county by any officer, the County Executive Committee shall immediately elect a replacement to serve until the next re-organization.

Section 2. All officers of the County Executive Committee are elected for two-year terms.

### **Article IV**

#### **Meetings**

Section 1. The Executive Committee schedule shall be set at the beginning of each year by the County Executive Committee. This will enhance the committee's ability to plan effective strategies and meetings.

Section 2. The Executive Committee of the County Party shall meet at least quarterly and shall meet monthly during election years.

Section 3. Special meetings may be called by the Chair or by any two members of the Executive Committee in the absence of the Chair with five (5) days notice to the membership.

### **Article V**

#### **Officers' Duties**

Section 1. The County Chair shall be the Chief Executive of the County Republican Party and of the Executive Committee. He/she shall be responsible for the management and administration of the affairs of the Executive Committee, shall preside at all meetings of the Officers and of the Executive Committee and shall coordinate the political activities of the County Party. He/she shall preserve order and decorum at all meetings.

Section 2. The Vice-Chair shall perform duties of the County Chair in his/her absence. If both the County Chair and the Vice-Chair are absent from an Executive Committee meeting, the Executive Committee shall elect a temporary County Chair to preside at the meeting.

Section 3. The Secretary shall take the minutes of each meeting of the Executive Committee. If the Secretary must be absent from such a meeting, he/she shall be responsible for obtaining a replacement. The Secretary shall perform such other duties as may be assigned by the County Chair or the Executive Committee. All records of the Secretary shall be and remain the property of the Executive Committee.

Section 4. The Vice-Secretary shall assist the Secretary in the performance of his/her duties and shall function as a replacement if the Secretary is absent from a meeting.

Section 5. The Treasurer shall be responsible for implementing an internal system of financial controls. He/she shall be responsible for the bank statement and shall be responsible for counting and depositing moneys received by the County Party. The Treasurer shall report at each regular or special meeting of the Executive Committee all receipts and disbursements since the previous meeting. All records of the Treasurer shall be and remain the property of the Executive Committee.

Section 6. The Vice-Treasurer shall assist the Treasurer in performing his/her duties.

Section 7. The Chief Coordinator shall be responsible for coordinating all events sanctioned by the Tipton County Republican Party. This will include meeting times, dates, places, decorating for events, delegating as needed for all Party events. The Coordinator will report to the Executive Committee on all TCRP county activities including branch groups such as Tipton County Republican Women groups, Tipton County Young Republicans, and any other groups formed and sanctioned by the TCRP. The Chief Coordinator will report at each executive committee meeting so that progress can be judged to make sure that goals of the Party are being met.

Section 8. The Communications Officer shall be responsible for contacting all members either by telephone or by email of all meetings and sanctioned events. He/she shall keep a current list of members' and local elected officials' contact information.

## **Article VI**

### **Membership**

Section 1. A person shall be a "bona fide" Republican to be a voting member of the County Republican Party or of the Executive Committee. The term "bona fide" means a registered voter residing in the county who is any of the following:

- A. A citizen who is actively involved in the County or State Republican Party.

- B. A citizen who has voted in at least two (2) of the four (4) most recent state and/or local Republican primary elections, or
- C. A citizen who upon challenge signs a public, written affirmation of allegiance to the Republican Party.

#### **Article VII**

##### Amendment of By-Laws

These by-laws may be amended by a majority of the full voting membership of the Executive Committee at any meeting, provided that notice of the meeting at which the vote is to be taken includes a copy of the proposed amendment. Any amendment is subject to approval by the Chair of the Tennessee Republican Party.

#### **Article VIII**

##### Conformity

These By-laws are intended to be in conformity with all By-laws, rules and regulations of the Tennessee Republican Party including the Republican National Committee, governing federal and Tennessee statutes, rules and regulations.

#### **Article XI**

##### Robert's Rules

The most recent revised edition of Robert's Rules of Order shall govern all proceedings on matters not specifically covered by these By-laws.

Revised September, 2011